

the power of togetherSM

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**Department of Housing and Urban Development
Office of Special Needs Assistance Programs**

Under technical assistance awards for both Community Development Technical Assistance (CD-TA) and SNAPS TA 2010, the Partnership Center Ltd. (PCL) has been tasked under the TA Demand/Response System to provide an HMIS Test Environment for HUD Homeless Management Information Systems (HMIS) reporting formats. To meet the requirements of this request, PCL will undertake the following activities:

1. Technical peer-review of SNAPS reporting formats;
2. Review and development of technical specifications;
3. Validation testing of reporting formats through creation of dummy data set(s) in a testing environment;
4. Development of documentation and guidance on use of SNAPS reporting formats; and
5. Other technical peer review activities as requested by SNAPS to increase the validity and reliability of reporting formats.

To meet the requirements of the above outlined tasks, **THE PARTNERSHIP CENTER, LTD. (PCL)** certifies the following to the **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), OFFICE OF SPECIAL NEEDS ASSISTANCE PROGRAMS (SNAPS)**:

1. PCL agrees to use its Homeless Management Information System (HMIS) software product VESTA[®] to support HMIS technical peer review activities as requested by SNAPS.
2. PCL agrees not to sell or license VESTA outside of the Cincinnati/Hamilton County, Ohio area (including exclusively Cincinnati, Ohio; Hamilton County, Ohio and the Cincinnati EMSA) for the period of time we are authorized to provide HMIS technical peer review services and for up to 6 months thereafter.
3. PCL agrees to utilize de-identified data sets from VESTA as test data.

This certification is effective this second day of March, 2011 and will run for no less than a three year period.

A handwritten signature in black ink that reads "Nichelle Budzyk".

Authorized PCL signatory

The Partnership Center, Ltd. - President

Firm and Title

March 2, 2011

Date